

Headteacher:
Mr J Berry
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**THE LEA PRIMARY
SCHOOL & NURSERY**
Moorland Road
Harpenden
Hertfordshire
AL5 4LE

PRIVACY NOTICE (SUMMARY) FOR PARENTS/CARERS

The Lea Primary School & Nursery is committed to protecting the privacy and security of your personal information. The Lea Primary School & Nursery is a maintained community school.

Our contact details are: Moorland Road, Harpenden, Herts, AL5 4LE
Telephone Number: 01582 767939
Email: admin@lea-pri.herts.sch.uk
Web Address: www.lea-pri.herts.sch.uk
The Lea Primary School & Nursery is a "data controller".

DATA PROTECTION PRINCIPLES

The Lea Primary School & Nursery agrees to comply with Data Protection Law.

THE TYPE OF INFORMATION WE HOLD ABOUT YOU

We will hold personal data, or personal information about you and your children, as set out in the full version of our Privacy Notice on our website.

DATA PROTECTION OFFICER

We have appointed a Data Protection Officer (DPO) Carole Connelly carole@schoolposervice.com to oversee compliance with this Privacy Notice. If you have any questions about this Privacy Notice, or how we handle your personal information, please contact the DPO. You have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

CHANGES TO THIS PRIVACY NOTICE

We reserve the right to update this Privacy Notice at any time, and we will provide you with a new Privacy Notice when we make any substantial updates. **If you have any questions about the school's Privacy Notice, please contact James Berry, Headteacher.**

I acknowledge that I have read and understood this Summary Privacy Notice, and that the school's full Privacy Notice and Data Protection Policy is available on the website.

Signature:

Date

Names of pupils attending the Lea Primary School & Nursery:

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